

ORDINANCE NO. 25

AN ORDINANCE RECREATING THE ALTERNATIVE PROCEDURE FOR APPROVING FINANCIAL CLAIMS AGAINST THE TOWN OF OAKLAND

WHEREAS, the Town Electors voted to combine the offices of Clerk and Treasurer; and

WHEREAS, the Town Board shall provide for an annual audit under s. 66.0605;

NOW, THEREFORE, the Town of Oakland hereby recreates Ordinance No. 25; an ordinance to approve the financial claims against the Town of Oakland which are in the nature of bills and vouchers.

THE TOWN BOARD OF THE TOWN OF OAKLAND, JEFFERSON COUNTY, WISCONSIN DO ORDAIN AS FOLLOWS:

The ordinance shall provide that payment may be made from the town treasury under s. 66.0607 after the Town Clerk/Treasurer reviews and approves in writing each bill or voucher as a proper charge against the treasury, after having determined that:

1. Funds are available under the town budget to pay the bill or voucher.
2. The item or service covered by the bill or voucher has been duly authorized.
3. The item or service covered by the bill or voucher has been supplied or rendered in conformity with the authorization.
4. The claim appears to be a valid claim against the town.

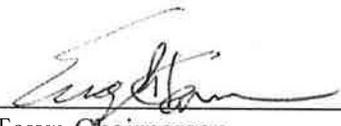
(b) The Town Clerk/Treasurer may require submission of proof to determine compliance with the conditions under par. (a) 1. to 4.

(c) The ordinance shall require that the Town Clerk/Treasurer file with the town board at least monthly a list of the claims approved, showing the date paid, name of claimant, purpose and amount.

Section 7. Effective Date. This Ordinance shall take effect after passage, publication, and attestation as provided by law.

Adopted this 21<sup>st</sup> day of November, 2017.

By the Town Board of the Town of Oakland, Jefferson County, Wisconsin:

  
\_\_\_\_\_  
Town Chairperson

Attest:

  
\_\_\_\_\_, Town Clerk

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